

**TOWN OF WINDSOR**  
**POST OFFICE BOX 307**  
**WINDSOR, VIRGINIA 23487**  
**757-242-4288**

**ZONING PERMIT APPLICATION**

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Mobile: \_\_\_\_\_

Owner(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Mobile: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_ Acreage of Parcel: \_\_\_\_\_ Current Zoning: \_\_\_\_\_ Legal Reference: \_\_\_\_\_

Description of Project: \_\_\_\_\_

If a Dwelling: ☐ Single Family – See page 2 (back), ☐ Multi-Family – Number of Units proposed: \_\_\_\_\_

If a Business, please describe type of business: \_\_\_\_\_

Will a sign be used? ☐ YES, ☐ NO Is on-site parking available? ☐ YES, ☐ NO

Public Water? ☐ YES, ☐ NO Public Sewer? ☐ YES, ☐ NO

The following setback must be complied with (By Office Staff):

Front Yard: \_\_\_\_\_, Side Yard: \_\_\_\_\_, Side Yard: \_\_\_\_\_, Rear Yard: \_\_\_\_\_, Height: \_\_\_\_\_

Is a Site Plan showing dimensions, footprint of existing & proposed construction, erosion & sediment control measures, and flood zone information included? ☐ YES, ☐ NO

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
DATE

**Approved:** \_\_\_\_\_ **Disapproved:** \_\_\_\_\_ **Permit No.:** \_\_\_\_\_

**Is project subject to Proffers?** ☐ YES, ☐ NO

**FEE \$** \_\_\_\_\_

☐ CASH, ☐ CHECK

Check No.: \_\_\_\_\_

**REC. BY:** \_\_\_\_\_

DATE REC.: \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
DATE

**ALL PERMITS REQUIRED FROM APPLICABLE FEDERAL, STATE AND LOCAL AGENCIES MUST BE OBTAINED PRIOR TO STARTING CONSTRUCTION. A COPY OF THIS ZONING PERMIT MUST BE PRESENTED TO THE ISLE OF WIGHT COUNTY DEPT. OF INSPECTIONS IN ORDER TO OBTAIN A BUILDING PERMIT. ALL CONSTRUCTION SHALL CONFORM TO THE TOWN OF WINDSOR LAND DEVELOPMENT ORDINANCE AND THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE.**

## **Agreement In Lieu Of An Erosion & Sediment Control Plan For A Single-Family Dwelling**

In lieu of submission of an erosion and sediment control plan for the construction the single-family dwelling for which this application for "Zoning Permit" has been made, I agree to comply with ANY reasonable requirements determined necessary by the Town of Windsor, Erosion and Sediment Control Program Administrator, or designee. Such requirements shall be based on the conservation standards contained in the Town of Windsor Erosion and Sediment Control Ordinance, and shall represent the minimum practices necessary to provide adequate control of erosion and sedimentation on or resulting from the reference single-family dwelling construction and associated site.

As a minimum, all denuded (disturbed) areas on the lot shall be stabilized within 7-days of final grading with permanent and sustainable vegetation or a protective ground cover suitable for the time of year the planting / stabilization is installed.

I further agree that failure to comply with requirements within three working days following notice by the Town of Windsor, Erosion and Sediment Control Program Administrator, or designee could result in citation for the violation of the Town of Windsor Erosion and Sediment Control Ordinance.

Measures specified by the Plan Approving Authority in clued but are not limited to the following (measures may denoted on the site plan or other documents of the referenced project):

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\_\_\_\_\_  
Signature of Land Owner

\_\_\_\_\_  
Date

OR

I, by signing below do attest that I am a duly appointed and authorized agent of the Land Owner of the referenced property, and do accept the terms as set forth herein.

\_\_\_\_\_  
Signature of Responsible Party as Agent for the Land Owner      Date